

Record of operational decision

Decision title:	To approve expenditure up to the value of £121,674 to complete Remedial roof truss work to Court room 1 and removal of scaffold in Court room 2										
Date of decision:	20 March 2023										
Decision maker:	Director of Resources and Assurance										
Authority for delegated decision:	<p>The authority for the specified officer to take this decision is set out in the cabinet member report approved on the 31 March 2021</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?id=7736&LLL=0</p> <p>The Cabinet Member for Procurement and Assets approved</p> <p>That:</p> <p>a) the estate capital programme as set out in appendix A and B be approved at a total cost of not more than £2.067m; and</p> <p>b) the assistant director for technical services be authorised to take all operational decisions necessary to implement the above recommendation and spend within the approved overall budget of £2.067m for the projects as listed in appendix A and B, provided that the sum of individual project expenditure do not exceed the overall budget.</p> <p>At a meeting held on the 26 of April 2021 with the Cabinet Member for Commissioning, Procurement and Assets, Section 151 officer and the Assistant Director for Technical Services it was agreed that the Section 151 officer would retain the budget for the Shire Hall element up to the value of £850,000 as set out in Appendix B of the report whilst the project completed RIBA stage 3.</p>										
Ward:	Central Ward										
Consultation:											
Decision made:	<p>To award Craftsman Restoration Ltd. trading as UK Restoration Services as appointed contractor following Open tender process.</p> <p>To delegate authority to the senior project manager to manage expenditure up to the value of £121,674</p> <p>Financial Summary:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Winning Tender submission fee for set works</td> <td style="text-align: right;">£89,674</td> </tr> <tr> <td>Contingency to cover additional requirements arising out of the works:</td> <td style="text-align: right;">£15,000</td> </tr> <tr> <td>Project management and other professional fees to support works</td> <td style="text-align: right;">£5,000</td> </tr> <tr> <td>Provisional sum to extend current Scaffold Hire</td> <td style="text-align: right;">£12,000</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">£121,674</td> </tr> </table> <p>This sum is in addition to £427,000 allocated previously for the now complete stage 1 design development and Stage 2 cost estimates used to create cabinet</p>	Winning Tender submission fee for set works	£89,674	Contingency to cover additional requirements arising out of the works:	£15,000	Project management and other professional fees to support works	£5,000	Provisional sum to extend current Scaffold Hire	£12,000	Total:	£121,674
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	paper delivered July 2022, and leaves a remaining budget of £423,000.
Reasons for decision:	<p>Following the recent cabinet decision 24/11/22 to defer the decision for The future use and refurbishment of Shirehall.</p> <p>Issue details - The future use and refurbishment of Shirehall - Herefordshire Council</p> <p>The work required within this decision would have been part of the whole building refurbishment program.</p> <p>Court room 1 currently has structural scaffold supporting roof trusses and court room 2 has scaffold supporting the lath and plaster ceiling. This remedial work now needs to be completed in isolation and scaffold removed and stop hire charges.</p>
Highlight any associated risks/finance/legal/equality considerations:	If the council decides not to take this decision then additional hire charges will be incurred for an unknown duration.
Details of any alternative options considered and rejected:	Not to take the decision. Continue with current scaffold hire charges.
Details of any declarations of interest made:	None

Signed:

Date: 20 March 2023